

Cadence

A role-aware communications, governance and delivery platform for AI portfolios — designed to give executives, delivery teams, and technical squads a shared, always-on view of progress, risks, decisions, and outcomes.

THE PROBLEM

AI portfolios sit at the intersection of multiple stakeholder groups — each with different information needs, priorities, and decision-making responsibilities.

Executives need value, risk, decisions, and confidence that the portfolio is under control. Delivery managers need milestones, dependencies, scope, approvals, and blockers. Technical teams need work status, releases, reliability, and actionable risks.

Yet many programmes still rely on periodic status decks, meetings, email threads, and manually consolidated reports. This creates fragmented visibility, duplicated reporting, delayed escalation, and different versions of the same project story.

The challenge is not simply reporting status. It is creating a reliable communication rhythm that keeps the right people informed, surfaces issues early, and enables decisions before delivery is affected.

THE APPROACH

Cadence creates a single delivery and governance layer over the portfolio, with six audience-tuned views built around the same underlying project data.

Instead of preparing separate reports for different stakeholders, the platform adapts the same delivery reality to the audience:

- **Executives** see portfolio health, risks, decisions required, and outcomes.
- **Project and delivery leads** see milestones, dependencies, approvals, RAID, change control, and stakeholder adoption.
- **Technical teams** see work, releases, environments, reliability, and production health.
- **Governance stakeholders** see AI use cases, risk classification, DPIA status, RACI, evidence, and audit trails.

A milestone can carry its approval status, linked risk, decision history, and stakeholder update in one place — creating a shared source of truth without requiring duplicate reporting.

The objective is simple: **make project health visible between meetings, make escalation earlier, and make stakeholder communication more proactive.**

DELIVERY PRINCIPLE

Proactive communication, not reactive reporting.

Cadence is designed around a simple delivery principle: stakeholders should not have to ask for information that the programme already knows.

The PM should be able to anticipate what the client needs to know, surface risks before they become escalations, track decisions and approvals transparently, and provide each stakeholder with the appropriate level of detail.

The result is a more accessible, predictable, and trusted delivery relationship.

Wall Board Mode — Every stakeholder-facing tab collapses into a clean, large-format, read-only display with a live clock — designed to run on a shared monitor in a program office or DevOps space, so portfolio health and delivery status stay visible all day without anyone opening the tool.

END USER PERSONAS — WHO USES CADENCE

AA

Dr. Amina Al Suwaidi

52 · Chief Digital & AI Transformation Officer · Executive Sponsor

Motivations & Goals — Wants a fast, trustworthy read on whether the AI portfolio is safe, on budget, and delivering value — ideally before anyone has to prepare it for her.

Pain Points — Status normally arrives as a deck built specifically for her, days after the data was current; can't tell whether a flagged risk is actually being managed or just noted; has been blindsided before by an issue that sat “at risk” for weeks without escalation.

Behaviors — Reviews portfolio health between meetings, not in a dedicated session; delegates daily oversight but expects to be alerted the moment something needs her; presents up to her own leadership monthly and needs evidence on hand, not promises.

What Cadence resolves for her — The Executive Portfolio tab gives her a live, automatically-computed red/amber/green alert — not a static list — plus compliance readiness and decisions required, exportable to a board-ready PDF or left running in Wall Board Mode in her office.

EM

Elena Marchetti

39 · Senior Delivery & Account Manager · Account Manager / Senior Project Manager

Motivations & Goals — Wants to be the client's trusted delivery partner: proactive, accessible, and consistently ahead of issues rather than reacting to them. Needs a clear view across concurrent projects and enough context to answer client questions quickly and confidently.

Pain Points — Spends hours compiling status for the client instead of managing delivery; approvals and decisions become fragmented across email threads; risks may be visible internally but not communicated early enough; difficult to maintain a consistent narrative across multiple projects and stakeholders.

Behaviors — Checks portfolio and project health throughout the day; anticipates stakeholder information needs; follows up on risks, dependencies, and approvals before they become blockers; uses the platform as the shared delivery record and source for client communication.

What Cadence resolves for her — The Project Delivery view combines milestones, approval gates, RAID, change control, stakeholder adoption, decisions, and plain-language updates. Live alerts highlight what requires attention, while the audit trail provides a clear record of who decided what and when — allowing the PM to stay focused on delivery rather than manually assembling status reports.

Motivations & Goals — Wants delivery status and technical health visible to the whole squad without stopping to write a report; wants risk and blockers surfaced automatically so nothing waits for a stand-up to be noticed.

Pain Points — Technical detail gets lost in translation by the time it reaches the PM or the client; DORA metrics and pipeline health live in a separate tool from governance and get asked about twice; a security or pipeline issue can sit for a day before anyone escalates it.

Behaviors — Checks pipeline and environment status constantly; prefers a shared screen the whole squad can glance at over a report someone has to open; wants plain-language context for non-technical stakeholders so he isn't re-explaining metrics.

What Cadence resolves for him — The Tech & Production Ops tab gives him Kanban, CI/CD, environments, and DORA metrics — defined in plain language — next to live service health and a project-scoped alert box, in a Wall Board Mode built for a shared screen.

FEATURE TOUR — SIX AUDIENCE-TUNED VIEWS

1 · Executive Portfolio

For the Executive Sponsor

Portfolio health at a glance across all three projects, with a live red/amber/green alert box computed from real trigger conditions — not a static list. Includes project summaries, a dated milestone roadmap with a live “today” marker, top risks, decisions required, and compliance readiness. Available in Wall Board Mode and exports cleanly to PDF for board packs.

2 · Project Delivery

For the Account Manager / Senior Project Manager

The full delivery record for one project at a time: charter, dated roadmap, milestones with a three-seat approval gate (Exec / PM / Tech), a live audit trail combining decisions and plain-language updates, sprint and release progress, RAID log, change control, and stakeholder adoption — plus its own live alert box scoped to that project.

3 · Tech & Production Ops

For the Technical Lead / DevOps Squad

Kanban board, CI/CD pipeline status, environments, and DORA metrics (deployment frequency, lead time, change failure rate, MTTR — each defined in plain language for non-technical readers) alongside live service health: availability, latency, cost, incidents, and backup/DR status. A large on-tab status banner shows the selected project's health at a glance, and it's the only technical page also built for Wall Board Mode.

4 • Benefits & Outcomes

For all three audiences

Cadence connects delivery activity to measurable business outcomes while maintaining continuous stakeholder visibility. The OKR scorecard groups objectives by project and evaluates KPIs against agreed targets, while project-level alerts highlight where intervention may be required.

This creates a common language between delivery teams and executives: **what are we delivering, is it on track, what is at risk, what decision is needed, and are we achieving the intended outcome?**

5 • Governance

Shared — Sponsor, PM, Legal, Security, Privacy

The reference layer: project descriptions, the AI Governance Committee, an AI use-case register with risk classification and DPIA status, model/data card summaries, KPI and glossary definitions, a RACI matrix, the recurring operating rhythm, and a consolidated evidence & audit log across all three projects.

6 • Integrations

For the Technical Lead / Program Office

A pattern for a live Azure Boards integration, mapping work items and iterations into the Delivery and Tech views, alongside an automated weekly stakeholder digest and a pinned programme Announcement Board.

Built as an interactive prototype to demonstrate the governance model and communication approach — adaptable to a client's actual Azure DevOps environment and organizational structure.

WHY THIS MATTERS FOR AI PROGRAMME DELIVERY

AI transformation programmes succeed when technology, governance, and stakeholder alignment move together.

Cadence is designed to support the programme manager as the connective layer between executives, client stakeholders, product, data, engineering, security, compliance, and operations.

It provides the visibility to identify issues early, the governance to support accountable decisions, and the communication structure to keep stakeholders aligned throughout delivery.

The principle is simple: be proactive with the client, understand what each stakeholder needs, and be the person they can rely on when they need an answer.